



The Solutions Network

Rochester, New York

Department-wide Strategic Energy Plans

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Department of Commerce



Agenda

- ❖ Who
- ❖ What
- ❖ When
- ❖ Where
- ❖ Why
- ❖ How

August 8-11, 2004

www.energy2004.ee.doe.gov



Who Writes These?

- ❖ Agency Energy Team
 - Department Energy Manager
 - Bureau Energy Managers
 - Legal Office
 - Budget Office
 - Transportation/Fleet Manager
- ❖ Outside Support
 - Technical Advice
 - Technical Writing



What is It?

- ❖ General plan to guide Agency facility managers in the quest to meet energy goals, and includes –
 - Funding strategies
 - Technology advice
 - Gives general advice on current technologies
 - Does not make particular recommendations for any location
 - Other
 - Awareness
 - Awards
 - Lessons Learned



When and Where ?

❖ When to write it:

- New leadership
- New Executive Order issued
- New legislation passed

❖ Where to publish it:

- Hardcopy
- Electronic version on web



Why Do It?

- ❖ Consistent approach at all locations
- ❖ Historical documentation
- ❖ Helps gain program support
 - Project development
 - Funding
- ❖ Education
 - Legislative/Regulatory requirements
 - Good ideas



How Do I Create One?

- ❖ Decide on format
- ❖ Draw in agency expertise
- ❖ Create a draft document
- ❖ Staff the document
- ❖ Publish it
- ❖ Distribute it widely!



Questions?

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